



Halifax County Opioid Settlement Funding Request for Funding Proposals for FY2026-2027

Halifax County is announcing the availability of Opioid Settlement Funds to invest in strategies that save lives, strengthen families, and build a sustainable continuum of care in response to local opioid-related harms. Halifax County will receive proposals as described herein.

The County reserves the right to reject any or all proposals. All changes to the terms, conditions or specifications stated in this Request for Proposal (RFP) will be documented in a written addendum posted to the County's website.

Each agency submitting a proposal, including its representatives, subcontractors, and suppliers, is prohibited from having any communication with any employees or members of the Board of Commissioners of Halifax County regarding this RFP except those employees designated in this RFP. A vendor not in compliance with this provision may be disqualified from the contract award.

Questions regarding the RFP may be emailed to Dr. Georgiana Couden, Halifax County Opioid Settlement Coordinator, coudeng@halifaxnc.com. All correspondence will receive a response within 24 hours or the next business day.

Applications will be evaluated according to completeness, content, experience with similar projects, ability of the agency's or organization's staff, cost, etc, with total scoring to equal 100 points. Scoring of applications is as follows:

- Organizational Background/Qualifications – 5 points
- Problem Statement – 10 points
- Scope of Work – 10 points
- Staffing – 5 points
- Anticipated Challenges – 5 points
- Target Population (must be within Halifax County, NC) – 5 points
- Identified Partners – 5 points
- Project Goals – 5 points
- Anticipated Outcomes – 5 points
- Evaluation – 5 points
- Sustainability Plan – 10 points
- Line-Item Project Budget – 10 points
- Budget Narrative – 10 points
- Letter(s) of Support/Partnership – 5 points
- Required Additional Documentation – 5 points

The award of a grant to one agency and organization does not mean that the other applications lacked merit, but that, all facts considered, the selected application(s) were deemed to provide the best service to the Halifax County, NC residents.

Grants must be used for:

1. A public purpose not otherwise provided by the County or that augments what is offered by the

County.

2. Providing OUD focused services or programs that are reasonably available to all people located in Halifax County.
3. NC MOA Exhibit A Strategies.

Award amount is up to \$50,000, multiple applications may be funded up to this amount but only one project per agency. Award term will be January 1, 2027 through June 30, 2027, with all receipts due by July 31, 2027. Capital expenses for items with a life of more than 1 year and meet or exceed \$5000, indirect costs, and administrative expenses are not permissible.

All funds will be disbursed on a monthly reimbursement model.

Financial Capacity: ability to pay staff salaries and benefits before reimbursement, working capital to cover operational expenses, capacity to purchase supplies upfront, financial reserves for 30-60 day reimbursement cycle recommended.

Funded agencies must:

1. Attend all Halifax County Substance Use Coalition meetings
2. Attend the Annual Opioid Settlement Funding meeting
3. Coordinate with the Opioid Settlement Coordinator to submit all quarterly reports on time and support annual fiscal reporting
4. Make all records pertaining to the project available upon demand to the Opioid Settlement Coordinator and comply with any audit requests by the state or Halifax County
5. Return any unspent grant funds to the County within 45 days of the end of the award term

Submissions are due by October 30, 2026 by 5:00 pm EST. Please make sure you have all information required prior to beginning the form. The form must be completed in one session. When you are ready to submit, you may access the form at:

<https://www.surveymonkey.com/r/FHYBR98>



All funding determinations will be made by a funding committee to be appointed by Halifax County Management and the Opioid Settlement Coordinator. The application process is two phase. In phase one, the applications will be reviewed by the funding committee and select candidates will move to phase two. Phase two applicants will participate in a brief in-person interview and Q&A session with the funding committee. All applicants will be notified by November 19, 2026. Award recipients must be approved by the Halifax County Board of Commissioners on December 7, 2026 before funding can be released.

* 1. I attest I have reviewed the North Carolina Memorandum of Agreement for Opioid Settlement Funding:

[NC Memorandum of Agreement](#)

Please enter your name here.

* 2. Contact Name #1

* 3. Contact #1 Phone

Country code

Phone number

Ext.

* 4. Contact #1 Email

Email address

5. Contact Name #2

6. Contact #2 Phone

Country code

Phone number

Ext.

7. Contact #2 Email

Email address

* 8. Agency

* 9. Address Line #1

10. Address Line #2

* 11. City

* 12. State

* 13. Zip

14. Website

* 15. Tax ID/EIN #

* 16. Title of Project

* 17. Total amount requested

* 18. Please select all NC MOA Exhibit A strategies that apply to this proposal:

- ☐ Evidence-based addiction treatment
- ☐ Recovery support services
- ☐ Recovery housing support
- ☐ Employment-related services
- ☐ Early intervention
- ☐ Naloxone distribution
- ☐ Post-overdose response team
- ☐ Syringe Service Program
- ☐ Criminal justice diversion programs
- ☐ Addiction treatment for incarcerated persons
- ☐ Reentry Programs

* 19. Organizational Background/Qualifications

Answer limited to 3,000 characters

1. Discuss your mission and vision and how it aligns with the project
2. Years in service
3. Brief overview of services provided, outcomes, experience
4. Outline agency hierarchy
5. Detail any regulatory sanctions or criminal investigations, pending and concluded
6. Collaborative capacity
7. Decision tree
8. Connection with Halifax County
9. Reference to policy of non-discrimination

* 20. Problem Statement

Answer limited to 2,000 characters

1. Outline problem
2. Detail any efforts the agency has attempted or completed to date
3. Supporting statistics/data
4. Social/Environmental/Systemic conditions currently
5. Population affected

* 21. Scope of Work

Answer limited to 3,000 characters

1. Clear and concise description of the proposed program
2. Identify NC MOA Exhibit A strategies with corresponding funding per strategy
3. Supporting evidence-base/research

* 22. Staffing

Answer limited to 2,000 characters

1. Identify all staff involved in the project by title and/or category and their respective responsibility and expertise/education/experience
2. Detail how staff time for this project will be calculated in relation to regular duties
3. Outline plans to engage and recruit varied voices and stakeholders in the project including lived/living experience

* 23. Anticipated Challenges

Answer limited to 2,000 characters

1. Identify anticipated challenges/barriers to development and implementation
2. Outline plan to address challenges/barriers

* 24. Target Population (must be within Halifax County, NC)

Answer limited to 1,500 characters

1. Population identification mechanism
2. Referral source(s)
3. Why this specific population

* 25. Identified Partners

Answer limited to 2,000 characters

1. Clearly identify proposed partners
2. Applicant to this proposal must be the lead agency and fiscal entity
3. Clearly identify partner roles and responsibilities
4. Explain process logic if no partners are identified

* 26. Project Goals

Answer limited to 2,000 characters

1. Clearly identify project goals in SMART format
2. At least one goal per strategy is required
3. Detail the impact on the opioid epidemic in Halifax County

* 27. Anticipated Outcomes

Answer limited to 2,000 characters

1. Clearly identify and differentiate expected outcomes per strategy as well as by total project
2. Define project measures and metrics
3. Identify timeline of outcomes

* 28. Evaluation

Answer limited to 2,000 characters

1. Detail the evaluation plan and measures for the project
2. Outline how lived/living experience will be incorporated into the evaluation analysis
3. How will the project impact stigma both systemically and personally among participants

* 29. Sustainability Plan

Answer limited to 3,000 characters

1. Timeline of activity
2. Additional funding sources anticipated
3. Detail the plan for project growth, improvements, enhancements

* 30. Line-Item Budget

Please upload your detailed budget here. File size is limited to 16MB. Allowable file types include pdf, doc, docx, jpg, jpeg, gif

Choose File

Choose File

No file chosen

1. Specify direct and indirect expenses
2. Include salary/fringe and comparable FTE allotment for the project
3. Funds cannot be used for capital expenses as defined as exceeding \$5,000 with a life expectancy of over 1 year
4. Funds cannot be used for admin expenses
5. Funds must be used for bipartisan activities and cannot be used for lobbying
6. Funds cannot be used to pay existing/historical/current debts

* 31. Budget Narrative

Answer limited to 5,000 characters

1. Outlining each expenditure quantity/vendor/application to project
2. Should explain justification of expenditure
3. Describe capacity to operate on a reimbursement only model

32. Letters of Support

Upload all letters of support as one document. File size is limited to 16 MB. Allowable file types are pdf, doc, docx, png, jpg, jpeg, gif

Choose File

Choose File

No file chosen

1. On supporting agency letterhead, dated, original signature
2. Each letter must include an identified partner agency contact person, title, and contact information
3. Clearly identify partner participation and collaboration
4. Share each partner's mission and vision, discuss how it aligns with lead agency
5. Identify shared goals and outcomes as well as any agency specific goals and outcomes
6. Limit of 2 pages per partner

* 33. Required Additional Documentation - W9

Upload additional documentation as one file. File size is limited to 16 MB. Allowable file types include pdf, doc, docx, png, jpg, jpeg, gif

Choose File

Choose File

No file chosen

34. Required Additional Documentation - IRS letter of determination/Form 990/501(c)(3) status (as applicable)

Upload additional documentation as one file. File size is limited to 16 MB. Allowable file types include pdf, doc, docx, png, jpg, jpeg, gif

Choose File

Choose File

No file chosen

* 35. Required Additional Documentation - Organizational chart

Upload additional documentation as one file. File size is limited to 16 MB. Allowable file types include pdf, doc, docx, png, jpg, jpeg, gif

Choose File

Choose File

No file chosen

36. Required Additional Documentation - Last audited financial statements if available – can be addressed in budget narrative

Upload additional documentation as one file. File size is limited to 16 MB. Allowable file types include pdf, doc, docx, png, jpg, jpeg, gif

Choose File

Choose File

No file chosen

* 37. I have reviewed this application for accuracy. I understand that Opioid Settlement Funds are to be used to address specific remediation activities as outlined in the NC Memorandum of Agreement. I understand the Opioid Settlement Funds are subject to state laws and regulations, and I have read the NC MOA and agree to the requirements. I certify that the requested funds will be used in compliance with applicable requirements and any subcontract agreement that may be awarded. I understand Halifax County shall not be liable for any costs incurred in connection with the preparation and submission of any application. I understand that all bid submissions become the property of Halifax County once submitted and cannot be altered, supplemented, amended, or substituted after submission. I agree to submit invoices and any other relevant documentation as requested to the Opioid Settlement Coordinator to process reimbursements and quarterly status reports. I understand that all Opioid Settlement Funding is subject to compliance with the NC MOA and contractual agreements. Failure to adhere to any of the terms outlined above may result in delays or jeopardize the allocation of funds.

Please enter your name here.