



2024 Recreation Partners Program Grants

Project Summary Sheet

This sheet must be complete and attached to front of proposal.

Please print legibly or your application may not be considered.

Project Title: _____

Total Project Cost: _____ Amount Requested: _____

Name of Organization: _____

Primary Contact: _____

Mailing Address: _____

Phone: _____ Fax: _____ Email: _____

Federal Tax ID Number: _____ Non-profit designation (501c3): Yes No

Please attach a copy of your 501c3 determination.

Please attach a copy of your organization's most recent financial statement.

***Proposals that do not include these items will not be considered.**

DEADLINE FOR PROPOSAL SUBMISSION: Friday, March 22, 2024, by 5:00 p.m.

SUBMISSION METHODS: Email – wellsc@halifaxnc.com

Mail – Christina Wells, Halifax County, P.O. Box 38, Halifax, NC 27839



2024 Recreation Partners Program Grants

Program Statement

The Halifax County Commissioners approved a maximum of \$30,000 in grant funds for 2024 to promote recreation programming and project development in Halifax County.

Deadline

The deadline for receipt of proposals is March 22, 2024, by 5:00 pm.

Proposals should be mailed to Christina Wells, Halifax County, P.O. Box 38, Halifax, NC 27839 or emailed to wellsc@halifaxnc.com.

Grant Requirements

- Eligible grant recipients must be located within Halifax County.
- Eligible grant recipients must be non-profit organizations with a current 501c3 designation.
- Organizations will be required to sign a grant agreement with Halifax County before grant funds will be distributed. Salaries and/or stipends will not be funded through this program for any member of the applying organization. Contracted services for specific instruction may be allowed as related.
- Organizations who receive funding will be required to submit periodic project reports as requested by the County, as well as a final report by December 31, 2024.
- Organizations who receive funding are subject to review during the County's annual audit.

Selection Process

- Proposals will be reviewed by representatives of the Halifax County Management Team and the Halifax County Board of Commissioners. Recommendations will be sent to the full Board of Halifax County Commissioners for final approval.
- Halifax County will award these grants without regard to race, color, national origin, gender or religion.
- Each proposal must address the proposal criteria listed below in narrative form, attaching all necessary supporting documentation. The attached Project Summary Sheet must also be completed and attached to the proposal.

Proposal Criteria:

Project Description

Project Timeline and Scope of Work

Duration of the Program or Equipment

Project Budget

Project Audience (Geographic Area Served within Halifax County / Target Age Group / Number Served)

Audit or Financial Statement

- Based on the number and quality of proposals received, applicants may or may not receive the full amount of grant funds requested.