



City of Roanoke Rapids

PO Box 38 | 1040 Roanoke Avenue
Roanoke Rapids, NC 27870

FOR IMMEDIATE RELEASE

September 18, 2023

Contact: Kelly Traynham, *City Manager*

Telephone: 252-533-2840

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Application for Appointment to City Council, District 1 Vacancy ***Deadline is Wednesday, September 27, 2023 at 5:00 p.m.***

Roanoke Rapids, NC – The City of Roanoke Rapids is accepting applications from qualified residents within City Council District 1 to fill the remainder of the unexpired term vacated by resignation from former Councilmember Tommy Daughtry. All completed applications must be submitted and received by City Clerk Traci Storey before 5:00 p.m. Wednesday, September 27, 2023. The Roanoke Rapids City Council will proceed with consideration of filling the vacancy during its regularly scheduled meeting on October 3, 2023 at 5:30 p.m. and expects all eligible applicants to attend and appear before the board.

To obtain an **Application for Appointment to City Council**, please visit the city's website at www.roanokerapidsnc.com or contact City Clerk Traci Storey by email tstorey@roanokerapidsnc.com, by telephone 252-533-2840, or at City Hall, 1040 Roanoke Avenue.

All applications received by the City Clerk will be verified to ensure residential qualifications for appointment utilizing data available from the Halifax County Tax Administration and Board of Elections.

The current vacancy leaves a four-member board and increases the role of the Mayor in breaking ties, as allowed. Vacancies on City Council should be filled *as soon as reasonably possible* to provide citizens with the benefit of deliberation and action by the full complement of five (5) councilmembers called for in The City Charter.

About the Roanoke Rapids City Council. The Mayor and City Council are the governing body of the City of Roanoke Rapids. The Mayor is elected at-large by all qualified voters citywide. The city is divided into three electoral districts for the purpose of electing members of the council. The Council is composed of five members, two representatives from Districts 1 and 2 and one representative from District 3. All members serve staggered terms of four years. The City's municipal elections are conducted on a nonpartisan basis.

The Roanoke Rapids City Council meets the first and third Tuesdays of each month at 5:30 p.m. at the Lloyd Andrews City Meeting Hall located at 700 Jackson Street, unless otherwise noted.

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FOR OFFICE USE ONLY				
Date Received	Time	Registered to Vote in Halifax Co	District	Date Appointed

Application for Appointment to City Council - District 1

Name: _____

Address: _____

Phone number: (Home) _____ (Work) _____ (Cell) _____

Current Employer _____

Job Title: _____ Years in Current Position _____

E-mail Address: _____ Fax _____

Duties _____

Other associated employment history _____

Do you reside within the city limits of Roanoke Rapids? Yes _____ No _____ Length of Residency _____

Are you registered to vote in Halifax County? Yes _____ No _____

Which Roanoke Rapids Council District do you reside in? _____ 1 _____ 2 _____ 3

Why do you want to serve on Council? _____

Why do you think you would be an asset to this Council? _____

Are you presently serving on a Board/Commission/Committee for Roanoke Rapids? If so, please list.

Interests/ Skills/ Areas of Expertise: _____

Comments: _____

Affirmation of Eligibility

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction? Yes _____ No _____ If yes, please explain disposition: _____

Are there any conflict of interest or other matter(s) that would create problems or prevent you from fairly and impartially discharging your duties as a member of the City Council? Yes _____ No _____
If yes, please explain _____

Are you currently serving on any Board /Commission/Committee or similar group in another municipality or County? Yes _____ No _____

Local Government _____ Board/Commission/Committee _____

Date Appointed _____ Term Expiration _____

Do you have any prior experience with a Local Government or a public agency? Yes _____ No _____

If yes, please explain _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge.

I understand that I must reside in District One for the City of Roanoke Rapids and must be registered to vote in Halifax County, North Carolina to be eligible to be appointed to fulfill this Council seat.

I understand that regular attendance at Council meetings is essential to conscientious representation of the residents of my District and the City of Roanoke Rapids, and that should I be appointed to Council, I will be responsible for representing the best interest of the residents of my District as well as all residents of the City of Roanoke Rapids.

I understand that should I be appointed to Council, full disclosure of conflicts of interest and potential financial gain from any matter brought before Council must take place prior to any discussion or vote, and that when deemed appropriate, I must recuse myself from discussion and action taken by Council.

Signature: _____

Date _____

Return completed form by 5:00 p.m. Wednesday, September 27, 2023:

City of Roanoke Rapids
Attn: City Clerk
P. O. Box 38
1040 Roanoke Avenue
Roanoke Rapids, N. C. 27870
Phone: (252) 533-2840
Email: tstorey@roanokerapidsnc.com